

Role Description

Regional Senior Employment & Labor Adviser



Overview

DFDL is a leading international law firm specialized in emerging markets with regional legal, tax and advisory investment expertise developed throughout the Mekong region (Cambodia, the Lao PDR, Myanmar, Thailand, and Vietnam), Bangladesh, and Singapore and a dedicated focus on South and Southeast Asia, and beyond.

With a team of over 140 local and foreign lawyers and advisers in ten offices in Asia, and three collaborating firms in Cambodia, Indonesia and the Philippines, we provide unique value propositions and innovative solutions to our clients, with a particular focus on:

- Banking and Finance
- Corporate
- Mergers and Acquisitions
- Energy, Mining and Infrastructure
- Real Estate and Construction
- Employment
- Taxation

Position

We are currently looking to recruit a qualified candidate to join our Phnom Penh office as **Regional Senior Employment & Labor Adviser**.

The successful candidate will have the opportunity to work in a multi-cultural environment with career development and personal growth opportunities.

Reports to:	Regional Managing Partner; Managing Directors; Deputy Managing Directors
Key external relationships:	Clients
Key internal relationships:	Representative Partners; Project Managers, Senior Managers
Salary range:	Competitive, varying based on the qualifications and experience of the successful applicant and the needs of the Practice.
Position type:	Full Time – Regular
Working Hour	Mon-Fri, 8am –12pm and 2pm – 6pm

Primary Responsibilities of the role

The primary responsibility of this position is to participate in building of strong transversal value-adding practice expertise beyond the local law advice and to contribute to the sustainability and development of the Firm' business. This requires a highly-strategical professional to understand and champion the Firm' unique identity as a regionally integrated law firm with specialized practice and sector experience.

Excellence · Creativity · Trust

Since 1994

BANGLADESH | CAMBODIA* | INDONESIA[‡] | LAO PDR | MYANMAR | PHILIPPINES[‡] | SINGAPORE | THAILAND | VIETNAM

*In commercial cooperation with local law firms | [‡]DFDL collaborating firms

www.dfdl.com

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Regional Senior Employment & Labor Adviser



Main duties of the role

- Manage work allocation to members of the team or any other advisers in a timely and efficient manner;
- Be actively involved in supporting the Employment & Labor Practice (the “E&L P”) across the Firm. This includes management of staff, and participation in meetings related to the E&L P administration, business development and knowledge management;
- Preparation of annual plan reflecting specific financial and non-financial objectives with indications for meeting those objectives over the period to which that plan relates;
- Assisting the Managing Partner with preparation of annual Employment & Labor strategic plan and successful implementation and achievement of E&L P strategic plan and its objectives;
- Provide legal advice exclusively on behalf of the Firm and to clients of the Firm;
- Draft of contracts, letters of advice, legal opinions, and other legal instruments;
- Draft and deliver fee proposals, keep accurate time records, review and revise invoices, and assist in the collection of outstanding invoices;
- Peer review the work of other Advisers and provide constructive feedback as necessary;
- Supervise and provide leadership and coaching to more junior legal advisers, legal assistants and other staff;
- Participate actively in the Firm’s business development efforts, including government relations, various chambers of commerce, business clubs, and other relevant practice groups;
- Participate in knowledge management, professional development, and Firm administrative activities as requested; and
- Undertake other duties as may be required of you from time to time.

Essential skills & proficiency

- Minimum 6+ of PQE with international/multi-jurisdictional experience;
- Must have outstanding technical knowledge and working experience in the field of employment and labor law.
- Extensive experience in dealing with international/ clients.
- Exceptional academic credentials, writing, analytical thinking, and communications skills are essential.

Desirable

- Significant experience in the South Asian market
- Outstanding commercial and business development acumen.

Contact Details

Applications should be submitted to:

Email: Careers@dfdl.com

Website: www.dfdl.com

Online: <https://apply.workable.com/dfdl/j/E846260EA3/>

Applications should include a curriculum vitae or resume, accompanied by a covering letter outlining the candidate’s interest in and suitability for the position.

All applications and expressions of interest will be treated confidentially and reviewed only by DFDL Senior Management and the Human Resources team.

*Please note that this position is open until filled. Applications will be reviewed and processed on a rolling basis and **only shortlisted candidates will be contacted.***