# **Role Description**

## **Legal Adviser – Chinese Speaker**



### Overview

DFDL is a leading international law firm specialized in emerging markets with regional legal, tax and advisory investment expertise developed throughout the South and Southeast Asia, and beyond.

With a team of over 150 local and foreign advisers in 9 countries (Cambodia, the Lao PDR, Myanmar, Thailand, Vietnam, Singapore, Bangladesh, Indonesia and the Philippines) including the collaborating firms, we provide unique value propositions and innovative solutions to our clients, with a particular focus on:

- Banking and Finance;
- Corporate;
- Mergers and Acquisitions;
- Energy, Mining and Infrastructure;
- Real Estate and Construction; and
- Taxation.

#### **Position**

We are looking to recruit a **Legal Adviser**, **Chinese speaker** to join our China Desk, and the Firm generally, for each of the jurisdictions to support the Firm's rapid expansion in Asia.

**Reports to:** Managing Director and the Head of China Desk

**Key external** Clients, Government Ministries, Chambers of Commerce, Business

relationships: Associations

**Key internal relationships:** Partners, Directors, Senior Managers and other staff

Salary range: Competitive commensurate with experience and qualifications

**Position type:** Full Time – Regular

### **Job Description**

- Serve as an experienced legal adviser to clients in a wide range of industries on local and international legal services and offerings - you can expect to be involved in a broad range of corporate and commercial law areas with a particular emphasis on M&A;
- Handle domestic and cross-border transactions, on both the buy and sell-side, in private and public transactions and corporate and structural issues pertaining to acquisitions and strategic alliances, among others;
- Manage legal due diligence investigations in any share or asset acquisition transactions and prepare and/or draft legal due diligence reports;
- Draft, review and negotiate term sheets, share purchase, asset purchase, joint venture, shareholders, sale and purchase agreements, and other legal documents as required;
- Contribute to the formulation, and participate in leading the implementation, of Chinese client business development initiatives;

**Excellence · Creativity · Trust**Since 1994

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## **Role Description**

## **Legal Adviser – Chinese Speaker**



- Pursue opportunities focused on the development of the China Desk and the Firm's business;
- Pursue initiatives focused on the development of our Regional China Desk Practice Group with the Head of the China Desk;
- Provide legal advisory services exclusively on behalf of the Firm and to clients of the Firm
- Contribute specialist legal advice on matters being handled by advisers in the employ of the Firm;
- Assist other legal advisers, administrative personnel, and management personnel of the Firm, as required;
- Participate actively in the Company's business development efforts, including government relations, various chambers of commerce, business clubs, and other relevant groups;
- Undertake other duties as may be required of you from time to time.

### **Essential skills & experience**

- University level qualifications in Law;
- PRC qualified lawyer;
- Member of a Bar Association;
- Minimum five years post-qualification industry experience as a lawyer;
- International exposure back-ground;
- Good commercial skills, notably willing and able to play an important role in business development supported by the Firm's efforts in this field;
- Demonstrates experience in developing and maintaining a satisfied clientele of local and international corporations;
- Skilled communicator, able to make presentations and deliver key messages to specialists and nonspecialists alike;
- Strong oral and written communication skills in Chinese and English;
- Strong presentation skills;
- Excellent knowledge of MS Office suite;
- Exhibits honesty, reliability, and a commitment to strict confidentiality;
- Strong team building skills
- PRC admitted practice law is a plus.

### **Contact Details**

Applications should be submitted by email to:

Regional HR Department: <u>Careers@dfdl.com</u>
Website: <u>www.dfdl.com</u>

Link to our online job announcement: <a href="https://dfdl.workable.com/jobs/517162">https://dfdl.workable.com/jobs/517162</a>

Applications should include a curriculum vitae or resume, accompanied by a covering letter outlining the candidate's interest in and suitability for the position. Please note that this position is open until filled.

All applications and expression of interest will be treated confidentially, being reviewed only by DFDL Senior Management and Human Resources team members.

Applications will be reviewed and processed on a rolling basis and only shortlisted candidates will be contacted.