

# Job Announcement

## Legal Adviser



DFDL is a leading international law firm specialized in emerging markets with regional legal, tax and investment advisory expertise developed throughout the South and Southeast Asia, and beyond.

With a team of over 150 local and foreign advisers in 9 countries (Cambodia, the Lao PDR, Myanmar, Thailand, Vietnam, Singapore, Bangladesh, Indonesia and the Philippines) including the collaborating firms, we provide unique value propositions and innovative solutions to our clients, with a particular focus on:

- Banking and Finance
- Corporate
- Mergers and Acquisitions
- Energy, Mining and Infrastructure
- Real Estate and Construction
- Taxation

### **Position**

We are looking to recruit a legal adviser to be based in the Lao PDR.

<b>Reports to:</b>	Managing Director, Country Partners and Project Manager
<b>Key external relationships:</b>	Clients, Government Ministries and Business Associations
<b>Key internal relationships:</b>	Partners, Directors, Senior Managers and other staff
<b>Location:</b>	Vientiane, Lao PDR

### **Job Description**

As a Legal Adviser, you will undertake the following:

- All activities typical of a legal adviser, including research, drafting contracts, preparing letters of advice, legal opinions and other legal instruments;
- Participate actively in the firm's business development efforts, including activities with various chambers of commerce, business clubs and other relevant groups;
- Participate in knowledge management, professional development and Firm administrative activities as requested; and
- Undertake other duties as may be required of you from time to time.

### **Essential skills:**

- Bachelor of Laws with at least 3 years of relevant work experience;
- Has the ability to draft contracts, letters of advice and legal opinions in English to a high standard;
- An out-of-the-box thinker, highly adaptable to a dynamic environment;
- Strong oral and written communication skills in English and the ability to interact effectively and collaboratively both internally and externally;
- Has an enthusiastic attitude towards building a career as a lawyer;
- Demonstrated ability to take the initiative and pay close attention to detail;
- Demonstrates honesty, reliability, and a commitment to strict confidentiality;
- Self-motivated and committed to self-improvement; and
- Excellent knowledge of MS Office Suite.

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### ***Desirable:***

- Prior experience working at a corporate law firm is preferred;
- Prior experience working in a multicultural workplace is an advantage;
- Prior Corporate & Commercial and M&A and related work experience or knowledge is an advantage;
- Friendly and approachable, with good people skills; and
- Languages other than English would be an advantage.

### ***Contact Details***

Applications should be submitted by email:

Mr. Steven Major

Email: [Steven.Major@dfd.com](mailto:Steven.Major@dfd.com) & [careers@dfd.com](mailto:careers@dfd.com)

Link to our online job announcement: <https://dfd.workable.com/jobs/967924>

Applications should include a curriculum vitae and accompanied by a covering letter outlining your interest in and suitability for the position.

Please note that this position is open until filled. Applications will be reviewed and processed on a rolling basis and only shortlisted candidates will be contacted.