

Role Description



Regional Finance and Treasury Manager

Overview:

DFDL is a leading international law firm specialized in emerging markets with regional legal, tax and investment advisory expertise developed throughout the South and Southeast Asia, and beyond.

With a team of over 150 local and foreign advisers in 9 countries (Cambodia, the Lao PDR, Myanmar, Thailand, Vietnam, Singapore, Bangladesh, Indonesia and the Philippines) including the collaborating firms, we provide unique value propositions and innovative solutions to our clients, with a particular focus on:

- Banking and Finance
- Corporate
- Mergers and Acquisitions
- Energy, Mining and Infrastructure
- Real Estate and Construction
- Taxation.

Position:

We are looking to recruit a **Regional Finance and Treasury Manager** to be based out of the Firm's headquarters in Phnom Penh, Cambodia.

Reports to:	Regional Senior Financial Controller
Key external relationships:	Current and potential employees and cooperate with Senior Partners of the Firm
Key internal relationships:	Managers, Project Managers, Partners and other support staff
Salary range:	Competitive, varying based on the qualifications and experience of the successful applicant
Position type:	Full Time – Regular
Eligible applicants :	Cambodian
Working hours:	Monday to Friday, 8am – 12pm and 2pm – 6pm
Location:	Phnom Penh, Cambodia

Main duties:

- Assist and review monthly, quarter and year-end Financial Reporting for the Regional office.
- Liaise with external auditors during annual audits.
- Ensure adequate internal controls are in place in all business units.
- Ensure the Regional office policies are in line with group policies.
- Liaise with different business units accountants on improving reporting.
- Prepare Group Consolidated cash flow forecasting on a weekly basis.
- Review day to day banking activities.
- Manage bank reconciliation process. Provide guidance to staff to solve issues and improve processes.
- Ensure adequate internal controls over treasury processes.

Excellence · Creativity · Trust
Since 1994

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Phnom Penh, Cambodia

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cambodia@dfd.com

Role Description



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Skills, Knowledge and Experience Required:

Essential:

- Proficiency in MS Office, particularly in Excel.
- Excellent communication and interpersonal skills.
- Ability to work cooperatively and collaboratively with all levels of employees, management and external partners to maximize performance, creativity, problem solving and results.
- Ability to act and operate independently with minimal supervision from the management.
- Highly proficient in English, both oral and written.
- Highly detail oriented and organized in work.
- Ability to meet assigned deadlines.

Desirable:

- Bachelor's or higher degree in Accounting or Finance.
- 4+ years accounting/finance experience.
- Part-qualified/qualified ACCA or equivalent is preferred.
- Big 4 Accountancy firm background is preferred.

Contact Details

DFDL Mekong (Cambodia) Co., Ltd.

№ 30, Norodom Boulevard, 4th Floor BRED Bank Building, Sangkat Phsar Thmey 3, Khan Daun Penh (PO Box 7), Phnom Penh, Cambodia. Email: careers@dfdl.com

Website: www.dfdl.com

Telephone: +855 23 210 400 / Mobile: +855 78 222 603

Link to our online job announcement: <https://dfdl.workable.com/jobs/950806>

Applications should include a curriculum vitae or resume, accompanied by a covering letter outlining the candidate's interest in and suitability for the position.

Application shall be emailed to careers@dfdl.com or submit in person to **Mr. Rithy VA, Regional Human Resources & Admin Officer.**

All applications and expressions of interest will be treated confidentially, being reviewed only by DFDL Senior Management and the Human Resources team.