

Role Description

Regional Finance Systems Implementation & IC Manager



Overview:

DFDL is a leading international law firm specialized in emerging markets with regional legal, tax and investment expertise advisory developed throughout the South and Southeast Asia, and beyond.

With a team of over 150 local and foreign advisers in 9 countries (Cambodia, the Lao PDR, Myanmar, Thailand, Vietnam, Singapore, Bangladesh, Indonesia and the Philippines) including the collaborating firms, we provide unique value propositions and innovative solutions to our clients, with a particular focus on:

- Banking and Finance
- Corporate
- Employment
- Mergers and Acquisitions
- Energy, Mining and Infrastructure
- Real Estate and Construction
- Taxation

Position:

We are looking for a **Regional Finance Systems Implementation & IC Manager** to support DFDL in Phnom Penh, Cambodia.

Reports to:	Head of the Regional Finance Department
Key external relationships:	Service providers and external consultants
Key internal relationships:	Regional Finance team and Regional IT team
Salary range:	Competitive commensurate with experience and qualifications
Position type:	Full Time – Regular
Commencement:	1 st March 2020

Primary Responsibilities of the role:

The primary responsibility of this position is to lead the transformation that is necessary for ultimate adoption of the upgraded financial system. This requires the ability to understand and champion DFDL reporting and business goals for finance, which will lead to improved internal controls and better and faster production of reports and response times across DFDL and its holding company.

Main duties of the role:

- Liaise with external consultants, IT department and the Head of the Regional Finance Department during the training and implementation stage of the add-on modules for Aderant – Insights, time and billing, and GL modules;
- Gain thorough understanding of the current reporting processes and replicate the vital reports in the new system, both in DFDL format and mapped into the ultimate holding company format.
- Roll reports out to all offices and make constant improvements during the process;

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Regional Finance systems Implementation & IC Manager



- Start the implementation of statutory reporting on Aderant ledger 1 in DFDL's Vietnam Office and Laos Office;
- Gain a clear understanding of the differences between statutory reporting and IFRS reporting in both jurisdictions where DFDL offices are located;
- Replicate the government required reports in both Laos and Vietnam so that the dual system approach is eliminated;
- Improve finance systems controls and ultimately internal controls for the DFDL group.
- Develop reports for time an billing to help each head of DFDL's Business Units utilize the improved functionality of the DFDL group; and
- Train local accountants in production and development of financial reports.

Competencies Knowledge & experience:

- Holds a university degree and a minimum of 5 years of relevant and demonstrated IT & Finance experience gained in a large commercial environment, ideally in the professional services industry;
- Current knowledge of financial internal control best practices and the differentiation between local statutory financial statements and IFRS;
- Highly proficient in English;
- Excellent computer skills;
- Analytical skills: ability to comprehend complex data and strong numerical capability to support budgeting processes and financial analysis activities;
- Quality focused: a high level of accuracy and attention to detail;
- Flexible in approach: ability to balance priorities and to deliver multiple tasks under pressure within a demanding environment;
- You are able to work independently, to enjoy taking initiative and to complete work autonomously; and
- Hands-on mentality: willingness to work hands-on with the finance team when necessary.

Contact Details:

Applications should be submitted by email:

Regional HR Department: Careers@dfd.com

Website: www.dfd.com

Link to our online job announcement: <https://apply.workable.com/dfd/j/5B665B5805/>

Applications should include a curriculum vitae or resume, accompanied by a covering letter outlining the candidate's interest in and suitability for the position.

All applications and expressions of interest will be treated confidentially, being reviewed only by DFDL Senior Management and Human Resources team.

Please note that this position is open until filled. Applications will be reviewed and processed on a rolling basis and only shortlisted candidates will be contacted.