

Job Announcement

Tax Adviser (Yangon)



Overview

DFDL is a leading international law firm specialized in emerging markets with regional legal, tax and advisory investment expertise developed throughout the Mekong region (Cambodia, the Lao PDR, Myanmar, Thailand, and Vietnam), Bangladesh, and Singapore and a dedicated focus on South and Southeast Asia, and beyond.

With a team of over 140 local and foreign lawyers and advisers in ten offices in Asia, and three collaborating firms in Cambodia, Indonesia and the Philippines, we provide unique value propositions and innovative solutions to our clients, with a particular focus on:

- Banking and Finance;
- Corporate;
- Mergers and Acquisitions;
- Energy, Mining and Infrastructure;
- Real Estate and Construction; and
- Taxation.

Position

We are seeking enthusiastic, experienced and capable individuals with Myanmar law and/or tax expertise and consulting experience to join us in Yangon, Myanmar.

The successful candidate will have the opportunity to work in a multi-cultural environment with career development and personal growth opportunities.

Reports to:	Tax Manager and Regional Tax Director
Key external relationships:	Clients, Potential Clients, Ministries, Chamber of Commerce, Business Associations, etc.
Key internal relationships:	Partners, Directors, Advisers and other staff.
Salary range:	Competitive, varying based on the qualifications and experience of the successful applicant.
Position type:	Full Time – Regular
Location:	Yangon, Myanmar Some short term travel to other locations may be required.

Main duties of the role:

Legal/Tax Advice and Planning:

- Provide legal/tax advice exclusively on behalf of the Firm and to clients of the Firm;
- Undertake all activities typical of an adviser, including drafting of contracts, letters of advice, legal/tax opinions, and other instruments;
- Draft and deliver fee proposals, keep accurate time records, review and revise invoices, and assist in the collection of outstanding invoices;
- Consult with clients on tax planning, assess their current tax situation and advise them on potential avenues of tax minimization; and
- Assist clients with compliance with tax filing.

Excellence · Creativity · Trust
Since 1994

DFDL Myanmar Limited
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Business Development and Knowledge Management:

- Participate actively in the Firm's business development efforts, including government relations, various chambers of commerce, business clubs, and other relevant groups;
- Participate in knowledge management, professional development, and Firm administrative activities as requested; and
- Other tasks not specifically listed in this document may be assigned to you from time to time.

Skills, Knowledge & Experience Required:

Essential skills & experience:

- Competent legal and/or tax professional with at least two years of commercial experience;
- Strong communication skills in English and Myanmar languages;
- Demonstrates excellent IT skills (MS Word, Excel, Outlook and internet search);
- Exhibits honesty, reliability, and a commitment to strict confidentiality; and
- Enthusiastic, willing to learn, attentive to detail and able to work in a team.

Desired skills & experience:

- Possesses or currently pursuing Accounting, Commerce Finance, or Law Degree;
- Knowledge of Myanmar laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process;
- Knowledge of the tax laws and implementing regulations of Myanmar;
- Knowledge of economic and accounting principles and practices, the financial markets, banking and the analysis and reporting of financial data;
- Is friendly and approachable, with good people skills; and
- Has experience working with people from varied cultural backgrounds.

Contact Details

DFDL Myanmar Limited.

Yangon office address: No 134/A, Than Lwin Road, Golden Valley Ward (1), Bahan Township (Box 729 GPO) Yangon, Myanmar.

Email: careers@dfd.com

Website: www.dfd.com

Telephone: +95 1 526 180 and Mobile: +95 9 263 454 557

Contact person: **Ms. Thae Poe Chee Aye, Office Manager, based in Yangon office.**

Link to our online job announcement: <https://dfd.workable.com/jobs/552052>

Applications should include a curriculum vitae or resume, accompanied by a covering letter outlining the candidate's interest in and suitability for the position.

Application shall be emailed to careers@dfd.com or submit in person to **Ms. Thae Poe Chee Aye.**

All applications and expressions of interest will be treated confidentially, being reviewed only by DFDL Senior Management and Human Resources team.