

Application for Employment

Applicant Name _____

Date of application _____

I heard about DFDL from:

- | | | |
|--|--|---|
| ☐ Newspaper/magazine advertisement | ☐ Online search | ☐ Referred by a friend |
| ☐ Lawyer Directory/Law Firm Directory | ☐ Recruitment company | ☐ Referred by a business contact |
| ☐ Referred by a current employee - Who? _____ | ☐ Other _____ | |

If you are applying for a specific advertised position, please provide the name/reference number of the position:

Position Name: _____

Reference Number: _____

Tell us about yourself:

I am currently based in (city): _____

I am interested in working in (tick all that apply):

- | | | | | |
|------------------------------------|-------------------------------------|---|---|------------------------------------|
| ☐ Bangkok | ☐ Phnom Penh | ☐ Hanoi | ☐ Yangon | ☐ Singapore |
| ☐ Koh Samui | ☐ Vientiane | ☐ Ho Chi Minh City | ☐ Jakarta | ☐ Dhaka |
| ☐ Phuket | | | ☐ Working remotely from another location | |

I am interested in positions that are (tick all that apply):

- | | | | |
|------------------------------------|------------------------------------|--|---|
| ☐ Full Time | ☐ Part Time | ☐ Consultancy Arrangement | ☐ Short-Term Contract Work |
|------------------------------------|------------------------------------|--|---|

I am interested in the following types of positions (tick all that apply):

- | | | |
|--|---|---|
| ☐ Legal Adviser/Lawyer | ☐ Information Technology | ☐ Business Development/Marketing |
| ☐ Legal Assistant/Paralegal | ☐ Human Resources | ☐ General Management |
| ☐ Legal Internship | ☐ Finance/Accounting | ☐ Translator |
| ☐ Administrative | | |

I am FLUENT in the following languages:

- | | | |
|-------|---------------------------------|----------------------------------|
| _____ | ☐ Spoken | ☐ Written |
| _____ | ☐ Spoken | ☐ Written |
| _____ | ☐ Spoken | ☐ Written |
| _____ | ☐ Spoken | ☐ Written |
| _____ | ☐ Spoken | ☐ Written |

Have you previously worked for DFDL Mekong, the Mekong Law Group, Myanmar Thanlwin Legal Services, McEvily & Collins, DFDL Crawshaws or any other company affiliated with DFDL?

☐ Yes ☐ No

Have you ever been convicted of a criminal offence (in any country or jurisdiction)? please ☐ Yes ☐ No

If yes, please provide details:

For legal positions, tell us more about your background and skills:

I have _____ years post-qualification work experience in the legal field.

I have experience or qualifications in the following practice areas:

- | | | |
|--|--|---|
| ☐ General Commercial Law | ☐ Contracts law | ☐ Real Estate/Land Law |
| ☐ Intellectual Property/Copyright | ☐ Labor Law | ☐ Litigation |
| ☐ Project Finance | ☐ Tax Law | ☐ Mergers & Acquisitions |

The practice area(s) I specialize in are: _____

I have good knowledge of/experience working in the following jurisdictions:

- | | | | |
|--|-----------------------------------|---|------------------------------------|
| ☐ Cambodia | ☐ Thailand | ☐ Vietnam | ☐ France |
| ☐ Myanmar | ☐ China | ☐ Hong Kong | ☐ Lao PDR |
| ☐ Canada | ☐ USA | ☐ United Kingdom | ☐ Singapore |
| ☐ Others: _____ | | | |

For all applicants:

I have good knowledge of the following industries through my work with clients or through my personal work experience:

- | | | | |
|---|---|---|-----------------------------------|
| ☐ Manufacturing | ☐ Petrochemical | ☐ Information Technology | ☐ Aviation |
| ☐ Transportation | ☐ Telecommunications | ☐ Banking & Finance | ☐ Mining |
| ☐ Government | ☐ Pharmaceuticals | ☐ Agriculture | ☐ Tourism |
| ☐ Others: _____ | | | |

Is there anything else about yourself or your application that you would like to highlight for us?

NOTE: please attach your CV/Resume, a cover letter (optional), and a statement addressing the selection criteria (compulsory for advertised positions). All documents must be in ENGLISH.

Thank you for your application!

If you are applying for an advertised position: please send this form along with your application to the contact person indicated in the advertisement. You should receive confirmation that we have received your application within two business days (based on the working calendar of the location where the position is based).

If you are lodging a general application for employment: please send this form to careers@dfd.com. General applications may take longer to process and acknowledge; please be patient and allow up to five working days (based on the Cambodian working calendar) to receive confirmation that we have received your application.